

PROCEDURE FOR EXAMINATION FOR COACHES PROFICIENCY IN CATECHISMS

Each applicant must have the recommendation of a Certified Lecturer or Certified Instructor *who has gone over the work with him, including review of the list of most commonly misused words and the list of commonly used masonic terms.* This is to reduce the probability of failing to pass the examination. No such recommendation should be given unless the applicant is proficient. A recommendation has no effect on the examination. The Certified Lecturer or Certified Instructor who signs his application cannot be his examiner.

REQUESTING AN EXAMINATION

Each applicant should obtain the proficiency application and exam form from the Grand Lodge website, Once the examination is completed the Examiner will return the completed application and exam form to the Secretary of the Board of Custodians. The Secretary will generate a proficiency card and certificate and mail to the Coach using the date of the examination on both the card and certificate.

SCOPE OF EXAMINATION

The examination will consist of questions and answers for the catechisms of all three degrees as coded in the latest version of the Official Standard of the Work. This is a one-time proficiency examination with no expiration date applicable. Proficiency card and certificates will not be presented for examinations on less than all three of the degree catechisms conducted at the same examination.

THE EXAMINATION

Each specific degree catechism must be committed to memory. No part of the work may be skipped or omitted. The degree catechisms may or may not be given in numerical order. Applicants will ask all questions, give all responses, take all parts, and explain all floor work or other movements (red work). In short, the applicant will do all of the work. Examiners ask no questions; they sit and listen until all work is completed paying strict attention to the Word, Passes, Signs and Grips.

No *group* examination is permitted; each applicant is examined individually and separately.

ROSTER OF PROFICIENT COACHES

The Secretary of the Board of Custodians shall maintain an ongoing roster of those passing this examination. This roster is to include the Coaches full name, date of the examination and lodge name and number. This roster will be maintained for historical purposes only as no renewal of this exam will be required.